



Board of Directors Meeting Minutes (Att. 1) March 17, 2020

Board Members

- Chris Baker, Intl. Brotherhood of Electrical Workers
- C Derick Barnes, Heavy Construction Laborers
- C Corin Berryhill, Carpenters Union Apprenticeship
- Alan Brady, CFI
- Derek Shawn Cooper, Cooper Gear & Mfg.
- √ Shiloh Cooper, Preferred Employment Services
- C Amber Davis, Missouri Family Support Division
- C Linda Dishman, Joplin Schools
- Rachel Freeman, Cassville Chamber of Commerce
- C Robin McHugh, Missouri Office of Workforce Development
- Jeff Meredith, Monett Area Chamber of Commerce
- C Tom Sears, Arvest Bank
- C Kiersten Shamhart, Missouri Vocational Rehabilitation
- Jane Sligar, New York Life Insurance
- Melissa Smith, Crowder College
- P Rhonda Stafford, Regal Beloit America, Inc.
- Teddy Steen, Ascent Recovery
- C Gary Turner, City of Sarcouxie

Executive Committee

- √ Mark Elliff, Carthage Chamber of Commerce (Chairman)
- √ Brad Baker, US Bank, (Past Chairman)
- √ Stephanie Howard, Carthage Water & Electric (Treasurer)
- P Rhonda Stafford (Secretary)

Chief Elected Officer

- √ John Bartosh, Jasper County Commissioner

Guests: WIB staff; Odle Management staff;

C = Conference call participation
P = Proxy representation

This meeting was open to the public.

TOPIC	DISCUSSION	ACTION
Call to Order and Recognitions	<ul style="list-style-type: none"> • Mark Elliff called the meeting to order at 2:06 p.m. • Brad Baker is proxy for Rhonda Stafford. • Derick Barnes, Heavy Construction Laborers Local No. 663 is a new board member representing the labor category. • Pam Regan is the new staff person for the Southwest Region's one-stop operator. 	
Consent Agenda Approval of Previous Board Meeting Minutes Dec. 17, 2019	<ul style="list-style-type: none"> • Provided as Attachment 1 	<ul style="list-style-type: none"> • Motion to approve December minutes: Stephanie Howard • Second: Linda Dishman • Motion Passed
Finance Committee & Reports	<ul style="list-style-type: none"> • Financial reports provided as Attachment 2 and presented by Stephanie Howard. 	<ul style="list-style-type: none"> • Motion to approve financial reports: Gary Turner • Second: Shiloh Cooper • Motion Passed
Expenditure Report — Request to transfer funds	<ul style="list-style-type: none"> • Rob Copher submitted a request to transfer \$189,000 from the dislocated worker category to the adult category for expenditure. 	<ul style="list-style-type: none"> • Motion to approve the transfer: Corin Berryhill • Second: Stephanie Howard • Motion Passed

TOPIC	DISCUSSION	ACTION
WIOA /One-Stop Requirements Local Plan	<ul style="list-style-type: none"> ● Provided as Attachment 3 and presented by Sherri Rhuems 	<ul style="list-style-type: none"> ● Motion to approve local plan: Brad Baker ● Second: Stephanie Howard ● Motion Passed
WIOA /One-Stop Requirements One-Stop Certification	<ul style="list-style-type: none"> ● Provided as Attachment 4 and presented by Pam Regan. Board chairman Mark Elliff requested volunteers to be part of the certification review committee. 	<ul style="list-style-type: none"> ● Board chairman appointed Shiloh Cooper to the committee. ● Robin McHugh, ODW, and Amber Davis, FSD, agreed to be on the committee pending approval from their employers.
Board Business	<ul style="list-style-type: none"> ● Sherri Rhuems reported that the MOU and IFA (Attachment 5) have been sent out to the WIOA partners and we are awaiting final signatures. Once the final signatures are obtained, the documents will be submitted to the state. The first WIOA partner meeting resulting from the MOU and IFA went well and the meetings will continue. ● Sherri Rhuems presented the state report card for Q2 (Attachment 6) and described how all regions were not doing well according to the report. She stated that the Southwest Region needs to work harder regarding expenditure levels. Brad Baker suggested that the executive committee meet to review financials before the next report card is issued. ● Leslie Abram reviewed the status of the board membership roster. She reported that with the addition of Derick Barnes, all labor positions are filled, but there still is a need for two members in the workforce category to replace members with expiring terms, as well as two for the business category and one for the small-business category. ● Sherri Rhuems announced that Mardy Leathers, director of workforce development, will meet with the CEO and board chairman soon, but the exact date is unknown and will depend on travel restrictions in place due to the virus. 	
WIB Quarterly Update	<p>Tom "Bubba" Evansco reported results and gave updates from several WIB/Job Center events and programs:</p> <ul style="list-style-type: none"> ● The PCA work readiness training program conducted with Mercy Hospital achieved 100 percent completion by participants. Laura Kesler, WIOA adult program coordinator, added that 100 percent of the participants passed the exam to receive their PCA license. ● Numerous updates have been made to SectorReady.org, including information for customers regarding coronavirus updates. ● Build My Future in Southwest Missouri, originally set for March 26, has been canceled for this school year due to the virus. Fall is the projected time frame for a make-up date. ● The Business League meeting set for April 9 has not been canceled, but planners are looking at options other than meeting in person. 	

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<p>WIB Quarterly Report — Continued</p>	<ul style="list-style-type: none"> • The Part-Time Job Fair on March 11 at the Joplin Job Center had 19 employers and about 200 job seekers participate. Several job seekers participated in Tune-Up Tuesday the day before to help them with their resumes and other things needed to prepare for the job fair. • A highway construction work-readiness program currently is underway. Fourteen people were enrolled and 11 remain in the program. • Two new texting clubs have been set up to help groups receive information. One is for WIB board members and the other is for Southwest Region Job Center staff. • Mark Elliff asked what would happen if the decision is made to close the doors of the job centers. Sherri Rhuems responded that the state has obtained a call center to take calls centrally for those who need assistance. The calls will be routed to job centers throughout the state to be able to communicate with customers. Kris Baldwin added that the Southwest Region also is exploring additional options to be able to communicate with and serve customers, as well as to allow staff to work remotely as needed. 	
<p>Member Roundtable</p> <p>Linda Dishman (AEL): Wants to work with the Job Center to help students keep up. Representatives of each group will get together soon to develop plans.</p> <p>Sherri Rhuems: Stated she was disappointed that Build My Future in Southwest Missouri will not take place as planned on March 26 due to the coronavirus and thanked the board members who have helped with the event in some way — Tom Sears with Arvest Bank, Corin Berryhill with the carpenters union, and Derick Barnes with the laborers union.</p>		
<p>Adjourn</p>	<ul style="list-style-type: none"> • Next board meeting: Tuesday, June 16, 2020 	<ul style="list-style-type: none"> • Motion to Adjourn: Brad Baker • Second: Stephanie Howard • Motion passed
<p>Secretary Signature</p> 		