



**Executive Committee  
Meeting Minutes  
March 14, 2019**

**Attending:** Brad Baker, Stephanie Howard, Teddy Steen, Rhonda Stafford, Mark Elliff, Sherri Rhuems, Leslie Abram, Kris Baldwin

Topic	Discussion	Action
<b>Meeting called to order</b>		Brad called the meeting to order at 12:15 p.m.
<b>Administrative Review</b>	Proposals were reviewed for both One-Stop Operator (OSO) and WIOA staffing for the job centers. OSO bidders: ODLE Management Group and ResCare. WIOA staffing: ODLE Management Group, ResCare and Alliance of SW MO.	
<b>Scoring Tool</b>	The scoring tool with proposed elements and evaluation criteria was provided for both contracts and each bidders submissions were reviewed	
<b>Financial Management and Risk Assessment</b>	The accounting structure of the proposals and risk assessments for all bidders were discussed. Budgets were reviewed with questions regarding accounting categories.	Brad asked for clarification on costs and directed staff to contact the bidders and the region's CPA for more information.
<b>Results</b>	Due to need for clarification on costs, and to allow the committee more time to individually score each proposal, the committee agreed to meet again before making contract recommendations to bring to the full board.	The committee will meet again at 8 a.m. on March 19 at the Joplin Job Center.
<b>Adjourn</b>		Brad adjourned the meeting at 1:58 p.m.

Teddy Steen, WIB Secretary