



Executive Committee Meeting Minutes February 1, 2019

Members: Brad Baker, Stephanie Howard Teddy Steen, Rhonda Stafford, Mark Elliff (phone); Staff: Sherri Rhuems, Kris Baldwin, Rob Copher

Topic	Discussion	Action
Meeting to called to order		Brad Baker
Financial Report	2018 Tax Return	o(Brad Baker) Add detail next year to Page 2 Line 4A, Description of Services o(Brad Baker) Change Schedule O reference from "Finance Committee" to "Executive Committee" oMotion to Accept as Revised: (Stephanie Howard), 2nd (Rhonda Stafford) Approved
WIOA	Request for Proposal •One Stop Operator •Staffing Youth/Adult DW	o(Sherri Rhuems) explained the difference between sub-recipient and staffing contracts, also explained the One-Stop Operator duties o(Sherri Rhuems) discussed Plan B of bringing staffing in-house in case of a no bidder situation o(Brad Baker) Executive Committee will be responsible for scoring proposals on March 12th 2019 12PM-2PM o(Sherri Rhuems) discussed allocations between Adult/DW and Youth programs
CLEO Consortium Agreement	Review of CLEO Agreement	o(Sherri Rhuems) John Bartosh, Jasper County Presiding Commissioner will be the new CLEO o(Brad Baker) Suggested developing orientation packet for CLEO
Governance	Officer Position	o(Brad Baker) Nominated Mark Elliff to be Chair-Elect o(Rhonda Stafford) Recommended Rachel Freeman, Cassville Chamber of Commerce Director for board membership o(Brad Baker) indicated need for membership from Monett/Verona area o(Sherri Rhuems) indicated need for membership from McDonald County o(Mark Elliff) recommended Collette St. Peter from Mercy Hospital Carthage for board membership o(Stephanie Howard) recommended Lori Dreiling at Modine for board membership o(Stephanie Howard) Reminder that additional check signers are needed. Sherri will ask Tom Sears (Arvest Bank) to consider being a check signer
Adjourn	Motion to Adjourn: (Rhonda Stafford), 2nd (Teddy Steen)	Approved
Teddy Steen, WIB Secretary		