



Board of Directors Meeting Minutes with Electronic Vote (Att. 1) October 20-24, 2017

Private/Business Sector Members

- √√ Brad Baker, US Bank (Chairman)
- √ Teresa Gilliam, Wildwood Ranch Development
- √√ Stephanie Howard, Carthage Water & Electric Plant
- √√ Albert Johnson, CFI
- Debbie Little, RKL Communications
- P√ Jeff Meredith, Monett Area Chamber of Commerce
- √√ Larry Shellhorn, Arvest Bank
- C√ Jane Sligar, New York Life Insurance
- √ Rhonda Stafford, RBC Horizon, Inc.

Public Sector Members

- √√ Mary Bader, Carthage Schools
- Chris Baker, Intl. Brotherhood of Electrical Workers
- Corin Berryhill, Carpenters Union Apprenticeship
- √ Julie Carter, Missouri Div. of Workforce Development
- √ Shiloh Cooper, Preferred Employment Services
- √√ Janet Douglas, Missouri Family Support Division
- √ Melissa Smith, Crowder College
- √ Teddy Steen, Ascent Recovery/United Way Circles
- C√ Mark Turnbull, Joplin Regional Partnership
- PP Cathee Wolford, Missouri Vocational Rehabilitation

Note: Attendance and notes in black resulted from in-person meeting on Oct. 17 when a quorum was not reached. Attendance and notes in red resulted from electronic voting Oct. 20-24.

Guests: WIB staff; Preferred Family Healthcare staff; DWD staff; Gary Turner, Sarcoxie businessman

C = Conference call participation
P = Proxy Representation

TOPIC	DISCUSSION	ACTION
Call to Order and Recognitions	<ul style="list-style-type: none"> ● Brad called to order with introductions of members and guests ● Proxies: Jennifer Kincaid for Cathee Wolford, Stephanie Howard for Jeff Meredith. ● Quorum not reached. Topics on agenda were discussion only. Emails will be sent to board members to vote electronically. 	
Consent Agenda Approval of Previous Board	<ul style="list-style-type: none"> ● Provided as Attachment 1 	<ul style="list-style-type: none"> ● Electronic vote to approve ● Motion Passed
Finance Committee & Reports	<ul style="list-style-type: none"> ● Financial updates provided as Attachment 2 with reports presented by Rob Copher. ● Plan modification proposed to transfer \$61,200 from DW to Adult. ● DWD fiscal monitoring update and response provided as Attachment 3 with review by Brad Baker and Sherri Rhuems. 	<ul style="list-style-type: none"> ● Electronic vote to approve ● Motion Passed ● Electronic vote to approve ● Motion Passed
Program Policy Review	<p>Provided as Attachment 5. Sherri reviewed policy changes previously approved by the executive committee. Kris Baldwin provided additional explanation of policy changes.</p>	

TOPIC	DISCUSSION	ACTION
Board Meeting Frequency	<ul style="list-style-type: none"> ● Survey of other WIB's meeting frequency provided as Attachment 6 with additional review by Sherri. 	<ul style="list-style-type: none"> ● Electronic vote to change meeting frequency to quarterly ● Motion Passed
Board Member Recruitment	<ul style="list-style-type: none"> ● Sherri reviewed the board member roster provided as Attachment 7. ● If anyone has any ideas for new board members, contact Sherri or Brad. 	
Committee or Departmental Updates Regional Workforce Partner Update Business Services Roundtable Update	<ul style="list-style-type: none"> ● Sherri gave an update of the parking lot situation at the Joplin Job Center. There is a general concern that should the parking lot swap from Memorial Hall to a lot north of the Center go through, there will not be enough parking for staff or customers. ● Leslie Abram provided a wrap up of the Inclusion Forum, which was Sept. 29. Attendance included 54 people from businesses, partner agencies and staff. The reverse job fair that followed included 12 job seekers, and employers from 15 different companies and organizations. At least two job seekers have pending job offers so far, and others have completed job interviews. ● Troy Roland, functional leader for the job centers, gave a report on reaction to the re-entry simulation conducted recently at the Joplin Job Center. Participants experienced what it was like to try to re-enter the workforce after being incarcerated. Corin Berryhill, who participated in the event, suggested that employers should participate in a future simulation. ● Frank Neely gave details for the upcoming Apprenticeship Forum scheduled for Nov. 17 at the Joplin Public Library. 	
Member Roundtable	<ul style="list-style-type: none"> ● Sherri recognized Breonna Shockley, Job Center youth staff, for a certificate of appreciation she received for her work with diversion court. ● Brad encouraged board members to find ways to get more involved and engaged with the WIB. ● Rhonda reminded everyone that the next EmployerLink meeting is Oct. 26 at Big Baldy's in Monett. ● Jennifer said she will be Cathee Wolford's proxy to the board until a new member from Vocational Rehabilitation is named. ● Melissa reported that Crowder College helped host a Manufacturing Day event at the ATTC that drew about 225 high school students. ● Julie announced that she is the new assistant director of programs for DWD. She will remain a member of the board. ● Gary said he looks forward to being a member of the board and wants to address the work ethic of youth. 	
Adjourn	<ul style="list-style-type: none"> ● Next board meeting: Tuesday, Dec. 12, 2017 	
Secretary Signature		